

FAREHAM

BOROUGH COUNCIL

Report to Planning and Development Policy Development and Review Panel

Date **4 March 2014**

Report of: **Director of Planning and Environment**

Subject: **FINAL REVIEW OF WORK PROGRAMME FOR 2013/14 AND
DRAFT PROGRAMME FOR 2014/15**

SUMMARY

At the last meeting of the Panel on 7 January 2014, members reviewed the existing work programme for 2012/13 and also considered the draft work programme for 2014/15. The Panel is now invited to further review the work programme for the current year and finalise a draft Work Programme for 2014/15.

RECOMMENDATION

The Panel is now requested to:-

- (a) review the Panel's work programme for the current year 2013/14;
- (b) agree a draft work programme for 2014/15 which can be finalised at the next meeting;
- (c) submit the proposed work programme for 2014/15 to the Council for endorsement.

INTRODUCTION

1. This is the penultimate meeting for this year and the Panel is invited to finalise its review of this year's work and confirm the draft programme for 2014/15.
2. Appendix A to this report contains details of the current year's work programme for review by the Panel. Members are requested to agree that the Panel meeting scheduled for 13 May 2014 be cancelled, given that the only programmed item, Biodiversity Action Plan Review, will be reprogrammed due to the need for further discussions with Natural England.
3. Appendix B contains details of the outcomes from matters considered at Panel meetings from May 2013 up until January 2014, for members' information.
4. Appendix C contains details of the proposed items for the work programme for 2014/15, which members had considered at the last Panel meeting. Members are reminded that any suggestions for items to be added to next year's work programme are welcomed.
5. Appendix E shows the Strategic Planning and Environment Portfolio programme of items proposed to be reported to future meetings of both the Panel and the Executive.
6. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2014/15 programme. Appendix D contains a list of the plans and strategies currently contained in the Council's policy framework. The list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

7. There are no significant risk considerations in relation to this report.

CONCLUSION

7. To summarise, the Panel is now invited to :-
 - (a) agree to cancel 13 May 2014 Panel meeting;
 - (b) review the outcome of the work programme for the current year 2013/14 as set out in Appendix B ;
 - (c) give further consideration to a draft work programme for 2014/15, taking account of the proposed draft set out in Appendix C and, at the same time, add to the Panel's draft programme for 2014/15 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel
 - (d) note the Planning and Development Executive Portfolio work programme 2013/14 (as at 11 February 2014);
 - (e) submit the agreed work programme for 2014/15 to the Council

APPENDICES

Appendix A - Current Work Programme for 2013/14

Appendix B – Work Programme 2013/14 – Outcomes from May 2013 to January 2014

Appendix C - Proposed Work Programme for 2014/15

Appendix D– Policy Framework

Appendix E - Planning and Development Executive Portfolio work programme (as at 20 February 2014)

Background Papers: None

Reference Papers:

Strategic Planning and Environment Policy Development and Review Panel 7
January 2014 (Minute 8)

Enquiries:

For further information on this report please contact Richard Jolley, Director of Planning and Environment (Ext 4388)

APPENDIX A

STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL - WORK PROGRAMME FOR 2013/14

<u>MEETING DATES FOR 2013/14</u>	<u>ITEMS</u>
14 May 2013	River Hamble to Portchester Coastal Flood & Erosion Risk Management Strategy Evaluation of the performance of Wallington flood prevention scheme Review of the work programme 2013/14
16 July 2013	Environmental Sustainability Strategy: Action Plan (Annual Update) Review of the work programme 2013/14
3 September 2013	Review of the work programme 2013/14 Draft Portchester (Castle Street) Conservation Area Appraisal and Management Strategy <i>(Panel meeting to be preceded by member site visit of the conservation area)</i>
5 November 2013	Petition Presentation/Q& A session by representatives of Highways and Transportation. Presentation - Parking Update Review of the work programme 2013/14
7 January 2014	Draft Wallington Conservation Area Appraisal and Management Strategy <i>(Panel meeting to be preceded by member site visit of the conservation area)</i>

7 January 2014 (cont'd)	Review of the work programme 2013/14
4 March 2014	Tree Strategy Action Plan (Annual Update) Review of the work programme 2013/14
13 May 2014	MEETING TO BE CANCELLED

STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL PROGRESS ON ACTIONS SINCE
14 MAY 2013

Date of Meeting	14 MAY 2013
<u>Subject</u>	<u>Presentation - River Hamble to Portchester Coastal Flood and Erosion Management Strategy</u>
Type of Item	Presentation
Action by Panel	Information presented to the Panel was noted.
Outcome	N/A
Link Officer	Linda Jewell
<u>Subject</u>	<u>Presentation - Evaluation of the Performance of Wallington Flood Prevention Scheme</u>
Type of Item	Presentation
Action by Panel	To note it was AGREED that:- (d) the information presented to the panel be noted; (e) Members' congratulations and thanks to officers for their efforts in dealing with the Wallington flood event and the success of the flood prevention scheme be recorded; and (f) a letter be sent to the Environment Agency requesting written confirmation that the asset management regime would include regular inspections of the condition of Wallington flood wall and that the reply from the Agency be reported back to the Panel.

Outcome	Awaiting a response from the Environment Agency.
Link Officer	Linda Jewell
<u>Subject</u>	<u>Strategic Planning and Environment Policy Development and Review Panel Work Programme 2013/14 - Initial Endorsement</u>
Type of Item	Review
Action by Panel	To note it was AGREED that:- (a) the draft programme of items for 2013/14 as set out in Appendix A attached to the report be noted ; and (b) progress on actions since the last Panel meeting, as set out in Appendix B attached to the report be noted. N.B Agreed to attach an Executive work programme to the Work programme report for the next meeting.
Outcome	To note
Link Officer	Richard Jolley
Date of Meeting	16 JULY 2013
<u>Subject</u>	<u>Environmental Sustainability Strategy: Action Plan (Annual Update)</u>
Type of Item	Review
Action by Panel	It was AGREED that the Panel supports the revised ESAP format and the new actions and targets within it.
Outcome	In light of the various changes made to the structure of the Environmental Sustainability Strategy Action Plan (ESAP) and new actions and targets introduced, it was intended to submit the revised ESAP to the Executive in the Autumn for approval

Link Officer	Mark Chevis
Subject	Strategic Planning and Environment Policy Development and Review Panel Work Programme 2013/14
Type of Item	Review
Action by Panel	<p>It was AGREED that:-</p> <p>(a) the programme of items for 2013/14, as set out in Appendix A attached to the report be approved;</p> <p>(b) progress on actions, as set out in Appendix B attached to the report be noted; and</p> <p>(c) the items in the work programme 2013/14 for the Strategic Planning and Environment Portfolio, as shown in Appendix C, be noted.</p>
Outcome	To note
Link Officer	Richard Jolley
Date of Meeting	3 SEPTEMBER 2013
Subject	<u>Draft Portchester (Castle Street) Conservation Area Appraisal and Management Strategy</u>
Type of Item	Consultation
Action by Panel	<p>It was AGREED that</p> <p>(a) officers be thanked for arranging the visit to Portchester (Castle Street) Conservation Area on 19 August 2013 which had been informative in considering the matters in the report; and</p> <p>(b) the information both in the report and presented at the meeting be noted.</p>

Outcome	Members to be kept updated on the outcome of the consultation process and any recommended changes.
	Mike Franklin
Subject	<u>Strategic Planning and Environment Policy Development and Review Panel Work Programme 2013/14</u>
Type of Item	Review
Action by Panel	<p>It was AGREED that:-</p> <p>(a) in relation to HCC Highways & Transportation matters, an item be added to the work programme for the Panel meeting on 5 November 2013 for HCC representatives to address the Panel on this matter, and give an overview of HCC transport strategy and proposals as they affect the Borough; and</p> <p>(b) in relation to HCC Education matters, arrangements be made for an all Member Briefing to be held at 4.30 – 5.30 pm on 5 November 2013, preceding the next Panel meeting, for HCC representatives to advise all members on HCC education strategy and proposals as they affect the Borough.</p>
Outcome	To note
Link Officer	Richard Jolley
Date of Meeting	5 NOVEMBER 2013
Subject	<u>Petition</u>
Type of Item	Consultation
Action by	It was AGREED that

Panel	<p>(c) the petition be noted,</p> <p>(d) the petitioners be informed of the current and emerging planning policy in relation to infill developments, and</p> <p>(e) the request be referred to the Development Sites and Policies Plan Member Working Group for consideration alongside other representations and comments made on the Draft Plan, to decide whether a specific policy concerning residential infill development would be a necessary addition to the existing and emerging suite of policies.</p>
Outcome	Petitions administrator to advise petitioner of the outcome.
Link Officer	Linda Jewell
<u>Subject</u>	<u>Presentation/Question & Answer session with representatives of the Economy, Transport and Environment Directorate of Hampshire County Council</u>
Type of Item	Presentation
Action by Panel	<p>It was AGREED that:-</p> <p>(a) the officers be thanked for their informative and comprehensive presentation; and</p> <p>(b) arrangements be made for a copy of the presentation slides to be circulated to all members and deputy members of the Panel.</p>
Outcome	To note. Copy of slides circulated electronically to all Panel members.
Link Officer	Richard Jolley

<u>Subject</u>	<u>Presentation – Parking Update</u>
Type of Item	Presentation
Action by Panel	It was AGREED that the officers be thanked for their very helpful presentation.
Outcome	To note
Link Officer	Claire Burnett
<u>Subject</u>	<u>Strategic Planning & Environment Policy Development and Review Panel Work Programme 2013/14</u>
Type of Item	Review
Action by Panel	<p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) an item regarding the petition submitted by Councillor Forrest be added to the Panel's work programme for the meeting on 7 January 2014; (b) arrangements proceed for an all member briefing to take place at 4.30pm to 5.30pm on Tuesday 7 January 2014, (prior to the next Panel meeting), for representatives of Hampshire County Council to advise members on County education strategy and proposals as they affect Fareham Borough; (c) consideration be given to including matters of policy development in the Panel's future work programme; (d) subject to the addition of the items referred to in (a) above, the programme of items for 2013/14 as set out in Appendix A to the report, be approved; and (e) the progress on actions since the last meeting, as set out in Appendix B, be noted.

Outcome	To note
Link Officer	Richard Jolley
Date of Meeting	7 JANUARY 2014
<u>Subject</u>	<u>Petition – Strategic Gaps</u>
Type of Item	Consultation
Action by Panel	<p>The Panel AGREED that:-</p> <p>(a) the content of the petition be noted, and the existence of adopted policies in the Local Plan Part 1: Core Strategy which assist in the consideration of applications affecting the strategic gaps; and</p> <p>(b) the attention of the Planning Committee be drawn to the petition and Committee members be reminded of the relevant policies when any planning applications for development within the strategic gaps are being considered.</p>
Outcome	Petitions administrator to advise petitioner of the outcome.
Link Officer	Linda Jewell
<u>Subject</u>	<u>Draft Wallington Conservation Area Appraisal and Management Strategy</u>
Type of Item	Consultation

Action by Panel	<p>It was AGREED that</p> <p>(a) officers be thanked for the work undertaken in producing a comprehensive Wallington Conservation Area Appraisal and Management Strategy draft document; and</p> <p>(b) the content of the draft document and the proposed arrangements for public consultation be supported.</p>
Outcome	To note.
Link Officer	Mike Franklin
Subject	<u>Preliminary Overall Review of the Panel Work Programme for 2013/14 and draft Work Programme for 2014/15</u>
Type of Item	Review
Action by Panel	<p>It was AGREED that:-</p> <p>(a) the programme of items for the remainder of the current year 2013/14, (to include the items shown for the meeting date of 13 May 2014), be approved;</p> <p>(b) that the progress on actions since the last Panel meeting on 5 November 2013 be noted; and</p> <p>(c) that the initial proposed draft work programme for 2014/15, as shown in paragraph 10 of the report be endorsed.. Members were reminded that this matter will be further considered by the Panel at the next meeting on 4 March 2014.</p>
Outcome	To note
Link Officer	Richard Jolley

**PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND REVIEW PANEL -
DRAFT WORK PROGRAMME FOR 2014/15**

<p>9 July 2014</p>	<p>River Hamble to Portchester Coastal Flood Risk & Management Strategy – draft for consultation.</p> <p>Review of the work programme 2014/15</p>
<p>2 September 2014</p>	<p>Parking Strategy & Charges – Annual Review</p> <p>Review of the work programme 2014/15</p>
<p>4 November 2014</p>	<p>Review of the work programme 2014/15</p>
<p>6 January 2015</p>	<p>Environmental Sustainability Strategy Action Plan (Annual Update)</p> <p>Review of the work programme 2014/15</p>
<p>3 March 2015</p>	<p>Tree Strategy Action Plan (Annual Update)</p> <p>Review of the work programme 2014/15 and draft work programme for 2015/16</p>
<p>Items to be programmed: Review of Fareham Biodiversity Action Plan Conservation Area Appraisal & Management Strategy items</p>	

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.